



GRENDON UNDERWOOD PARISH COUNCIL

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MINUTES of a GENERAL PARISH COUNCIL MEETING held on 28th June 2022 at 19.30

DRAFT Issue date – 22nd June 2022

B. Martindale - Acting Parish Clerk

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions attending (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

2206.01 Attendance and apologies: To receive and accept any apologies.

Attending; GU Cllrs Moloney (Chairman), Jackman, Scanlon, Fealey, Harris. Bucks Cllr Rand, Clerk/RFO

Apologies; GU Cllr Benfield, Bucks Cllr Macpherson

Absences;

Public: 2 members of the public attended and raised matters addressed at agenda items 2206.07 (a), footpath, and 2206.08, 1,v, footpath.

2206.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Scanlon is Chair of the Springhill Residents Group. **Minute-** none declared.

2206.03 Approval of Minutes; To agree and sign the minutes of the Annual Parish Meeting and the Annual Parish Council Meeting of Grendon Underwood Parish Council held on 24th May 2022 as true & accurate records. Draft Minutes had been circulated prior to the meeting to allow them to be taken as read. No amendments from the drafts had been requested by the cut-off date. **Minute-** so approved

2206.04 Statutory. Nothing arising. **Minute-** noted.

2206.05 Finance & Accounts.

- i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. **Minute-** confirmed up to date.
- ii) To review S106 account. Remaining S106 monies have been authorised by County for the PlayPark on receipt of the Proludic invoice. **Minute-** the invoice is presented. County confirm they need a paid final invoice and a snag-free post-installation report to release funds in total. They have committed to a two-week turnaround from invoice to release. The RFO was concerned a one-off payment of the final invoice for the PlayPark, in full, would be problematic without all contributions in place and VAT reclaimed.
- iii) To review Grants – Incoming. The following applications are in progress:
H&WCB – £13000 contribution to toddler park is formally confirmed, pending completion. County will pay into GUPC account against a GU invoice on County against County PO no. 6590064534.
H&WCB – for MVAS equipment. Pending application – prices for the County bulk buy units have been received.
HS2 Road Safety Fund – for church crossing. Application under review at County.
HS2 Community Fund – £3300 contribution to playpark is authorised. Pending invoice.
All-weather Track- Cllr Moloney to develop potential funding source.
- iv) To review Grants – Outgoing- one long term active in favour of the SRG. Invoice pending. **Minute-** noted. Next in October.

2206.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol.

22/01887/CPE, 12 July 22- Winding Brook Farm. – NO OBJECTION

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22/01899/APP, 13 July 22, HMP Grendon, new house blocks & associated and 22/01900/ALB, 13 July 22, HMP Grendon, Listed Building Consent. – to develop strategy with Edgcott. Clerk to arrange meeting.

TBA, Mega Prison Notice of Appeal. – strategy to be developed on receipt of the Appeal.

2206.07 Environment. To report any issues in respect of:

- a Highways under Highways Act 1980, ss43, 50 (inc footpaths); - **Minute-** a resident attending corroborated long standing safety concerns over state of footpath right along MainStreet. Council is fully supportive and advised resident to contact FixMyStreet on Bucks web site, as it is their remit, and keep Council appraised.
- b Footpath Lighting under Parish Councils Act1957, s.3. Crime Prevention- to report outages. **Minute-** none reported.
- c Verges & Hedges; **Minute-** current mowing contractor well received.

2206.08 Communications & Reports.

1. with Parish

- i) **Springhill Residents Association.** Cllr Scanlon to report. **Minute-** Cllr Scanlon gave a brief report: next SRG meeting on 30th June 22. They continue to seek contractors for their private

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roads and drains.

- ii) **Speeding**; Cllr Harris to report. **Minute-** Cllr Harris to complete the project plan in collaboration with Edgcott for early submission as several parishes have expressed interest in acquiring units. He agreed to submit the project plan to Councils by next week and he was authorised to order the requisite number of units, poles and sockets as finalised at the 50% offer from County – Truvelo units at £1648 each – without further ratification.
- iii) **Dog fouling on playground**; there is a Dog Fouling Order in place for the field. Signage and other measures to be explored. Collaboration with school for signage e.g., children could make. Cllr Harris to report. **Minute-** no response from school but they have sent their professional sign quote. County have provided stickers for use as council sees fit.
- iv) To recognise prison campaign contribution – Cllr Jackman tabled a key milestone plan. He would progress and was authorised to commit up to £500.
- v) Request to extend footpath on A41 at Kingswood. – a resident attending requested support for a footpath along a stretch of the A41 at Kingswood. Council will support as they are able. He will submit a detailed request to Council for submission to Highways.

2. with Unitary Authority & other Statutory Bodies

- i. **BC** – reclaim waste land at Main Street/ Broadway/ Edgcott Road junction, pending advice from County **Minute-** Further to a site visit in February 22, Cllr Rand agreed to progress with Cllr Macpherson and Highways. Clerk to send proposal and contact.
- ii. **BC - Haddenham & Waddesdon Community Board.** To thank for contribution to PlayPark. Awaiting advice on MVAS equipment. **Minute-** Council asked Cllr Rand to pass on their thanks to Elaine Hassall for her exceptional support. MVAS prices advised and order imminent. Benches status to be advised. Clerk to chase.

3. with Stakeholders

- i. **Community Police Team.** **Minute-** PC Fahy attended momentarily before being called away. He had nothing to report. There is another abandoned vehicle on Springhill which the SRG would like assistance in identifying the owner and action removal.
- ii. **Village Hall**; to receive a report; **Minute-** car park improvements remain a high priority. The Chairman agreed to liaise with David Hedgecox, Chair of VH regarding car parking improvements.
- iii. **Saye & Sele**; to receive a report. Status of lease for field. Council representation on S&S Committee, to replace P. Avery, leaving area. **Minute-** Next meeting in July22. The lease is still in progress. The Chairman requested some progress be made soon to allow further development of an all-weather track. Cllr Jackman agreed to liaise with Mr. Avery to suggest a replacement.
- iv. **School** to review collaborations. **Minute-** nothing imminent.
- v. **HMP Grendon Prison** to review collaborations. **Minute-** Outwork Programme stalled.
- vi. **EfW** next meeting apologies from Cllr Moloney. **Minute-** awaiting minutes.

4. with Infrastructure. Nothing to report.

5. with Suppliers. nothing to report.

2206.09 Amenities;

- a. **Playground:** **Minute-** safety inspection to be combined with PlayPark inspection. It was agreed to buy an inner bin to replace the rotten one in the playground waste bin. Also agreed to order a new bin for the MUGA.
- b. **PlayPark:** on-site meeting arranged for 28th June 22. Quote prices under review due to County delay to S106. **Minute-** at on-site meeting with Proludic Project Manager - start date estimated early Sept 22 for completion by end Sept 22. The village hall rep agreed an area of the car park could be used for spoil, raw materials and a portaloo, subject to safety concerns and making good any damage to the pathway by plant. A key for the gate will be provided as necessary. The colour of the swing was decided. Payment schedule discussed. Signage is included in the Proludic quote and HS2 have agreed to buy two more as necessary.
- c. **Notice Boards.** Blackboard notice board. **Minute-** Prison Outwork team advised finished but installation delayed. To be advised.
- d. **Benches** – clerk to get status.
- e. **Defibrillator status:** Cllr Benfield to supply information required to register. **Minute-** pending.

2206.10 Personnel - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** no action.

2206.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** Whilst noting the S106 monies used for the PlayPark had been derived from some 5 separate developments throughout the parish, Cllr Jackman requested Council, its heirs and successors, be mindful as to how a future qualifying project could be funded from earmarked reserves in recognition of a limited contribution just from one or more specific developments.

2206.12 To confirm the date of the next meeting; To agree the date, time & venue at 26th July 2022 at 19.30 in GUVH. **Minute-** agreed.

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The Chairman thanked all present and closed the meeting at 21.22.

Signed as a true and accurate record:

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Cllr Moloney (Chairman presiding)

Dated: 26th July 2022

BANK		GRENDON UNDERWOOD PARISH COUNCIL	June	2022
Date	Type	Transaction Description	Debit Amount	Credit Amount
22/06/2022	FPO	STEVE FOX TRACTOR inv	£ 776.78	
22/06/2022	FPO	CEEJAY RADFORD LW GARDENING inv0202	£ 660.00	
20/06/2022	DD	SOUTHERN ELECTRIC 095668551	£ 86.96	
20/06/2022	DD	BUCKS COUNCIL RECWASTE	£ 39.15	
09/06/2022	FPI	ZURICH INS PLC/REC insurance reclaim		£ 2,995.00
01/06/2022	DD	ICO ZA041488 membership 2022-23	£ 35.00	
01/06/2022	SO	MARION RYLEY Professional Services	£ 10.00	